



Columbus based Crimson Cup has been locally roasting since 1991. One of the most decorated and established - named National Coffee Roaster of the Year and has proudly earned many awards for quality, taste and sustainability. At Crimson Cup, we focus on good, we create positive changes through our products and relationships around the world that inspire our customers to make a meaningful impact with every cup we pour.

Visit [crimsoncup.com](http://crimsoncup.com) to learn more and follow us on social @crimsoncupcoffee.

## POSITION TITLE: STAFF ACCOUNTANT

We are looking for a full-time accountant to help with daily receivables, payables, general ledger and financial documents and reports. This position is entrusted to ensure funds, obligations and debts are managed and reported accurately.

### Essential Functions

- Receivables and sales orders
- Oversees the extension of credit and payment terms
- Payables and purchase orders
- Manages check runs and payment distribution
- Payroll and benefit administration, processing and auditing
- General Ledger
- Tax administration

### Minimum Qualifications

- Bachelor's Degree in business and/or equivalent education and experience
- Minimum two years in similar role
- Ability to analyze and audit quantitative information
- Strong organizational and prioritization skills
- Possess high level of ethical standards, integrity and trust commensurate with the position
- Strong Microsoft Word, Excel and Outlook skills
- Experience with ERP systems, NetSuite a plus

Qualified candidates please submit your resume to [careers@crimsoncup.com](mailto:careers@crimsoncup.com)